



Vehicle Checklist

Driver

Date

Company

Veh Reg

Trl No

DAILY CHECKS The following (where applicable) are to be checked on commencement of your shift. Defects to be detailed below and reported to the traffic office immediately.

- | | | |
|--|---|---|
| 1. Tyres <input type="checkbox"/> | 10. Fuel Level <input type="checkbox"/> | 19. Mobile Phone <input type="checkbox"/> |
| 2. Wheels (incl Nuts) <input type="checkbox"/> | 11. Wipers/Wash <input type="checkbox"/> | 20. Pallet Truck/Other Equipment <input type="checkbox"/> |
| 3. Mirrors & Glass <input type="checkbox"/> | 12. Brakes/Steering <input type="checkbox"/> | 21. Fuel Key (Bunker) <input type="checkbox"/> |
| 4. Horn <input type="checkbox"/> | 13. 5 th Wheel/Drawbar Coupling <input type="checkbox"/> | 22. Fuel Card <input type="checkbox"/> |
| 5. Hazard Signs <input type="checkbox"/> | 14. Suzie(s) <input type="checkbox"/> | 23. Vehicle/Trailer Keys <input type="checkbox"/> |
| 6. Lights/Indicators <input type="checkbox"/> | 15. Tachograph <input type="checkbox"/> | 24. Fire Extinguishers <input type="checkbox"/> |
| 7. Air Tanks (Bleeding) <input type="checkbox"/> | 16. Tail Lift <input type="checkbox"/> | 25. First Aid Box <input type="checkbox"/> |
| 8. Oil Level/Leaks <input type="checkbox"/> | 17. Load Restraints <input type="checkbox"/> | 26. Restraining Straps <input type="checkbox"/> |
| 9. Water/Coolant Level <input type="checkbox"/> | 18. Alarms <input type="checkbox"/> | 27. Bridge Passes/Money <input type="checkbox"/> |

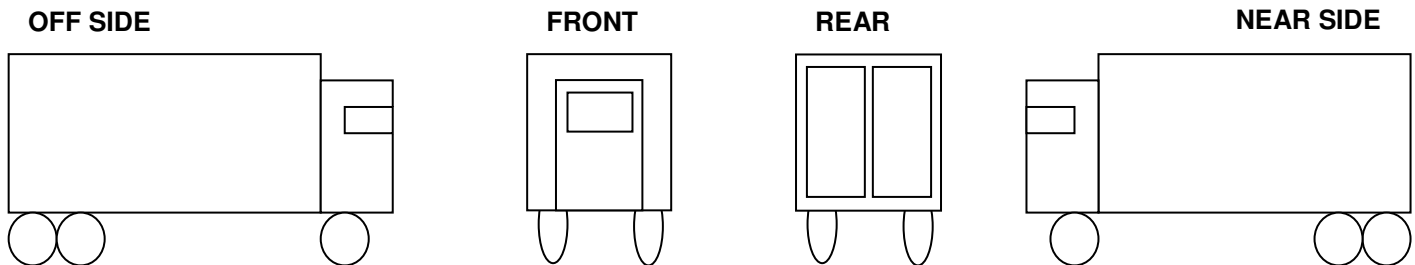
/ = Safe & Serviceable X = Fault N/A = Not Applicable

DAILY RECORD

Vehicle Speedo / Odometer Reading	End <input type="text"/> kms	Fuel Obtained	Internal <input type="text"/> ltrs
	Start <input type="text"/> kms		External <input type="text"/> ltrs
	Travelled <input type="text"/> kms	Oil Obtained	Internal <input type="text"/> ltrs
			External <input type="text"/> ltrs

(All receipts to be attached)

VEHICLE DAMAGE - Mark any apparent damage on the diagrams below with an 'X' and give a brief description



Description of any other damage _____

Damage & Defects signed for and agreed with Traffic Office

Signed: Agency Drivers temp:

Transport Controller: